

Important To/Important For Sort

Important To	Important For
What else do you want to learn or know?	

Two Minute Drill

Step 1: As the process expert, take notes as the content expert describes the most important information in about 2 minutes.

Step 2: Circle a few things that you GUESS may be a clue to something Important To them.

Step 3: Ask the content expert about a few things you circled to discover what the person values or what is Important To them. Document what you learned from your ask, whether or not your guess was correct. Dig deeper by asking, "Why?". Write those specific Important To values below.

Step 4. After finding these things, ask the content expert what others need to know or do to support them with what you just discovered is Important To them.

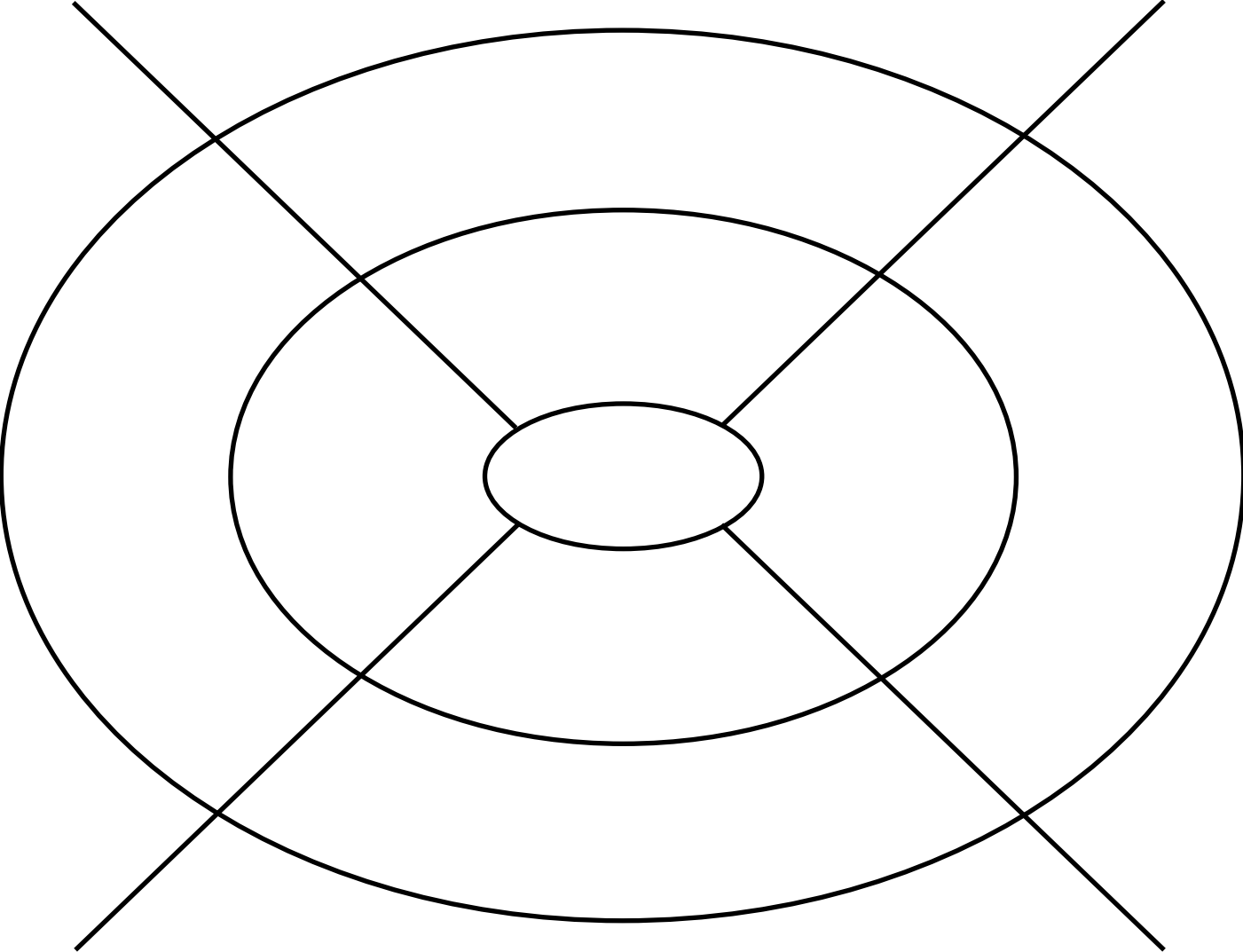
Relationship Map

Family

People who support me at work or school

People whose job it is to support me at home or in the community

Friends



Communication Chart

In this context	I do this	It usually means	And I want you to

Good Day/Bad Day

Time of Day	Typical	Better	Worse
Morning			
Lunch/Afternoon			
Evening			
Overnight			

Reframing Reputations

1. What are some things others like and admire about the person?
2. What is a negative about the person?
3. Are there circumstances where the negative can be viewed as a positive?
4. Does the negative reflect something that is Important To the person?
5. When the negative is truly negative, what do others need to know or do to support the person?

Working/Not Working

Perspective of:	What is working?	What is not working?

4 + 1 Questions

Name: _____

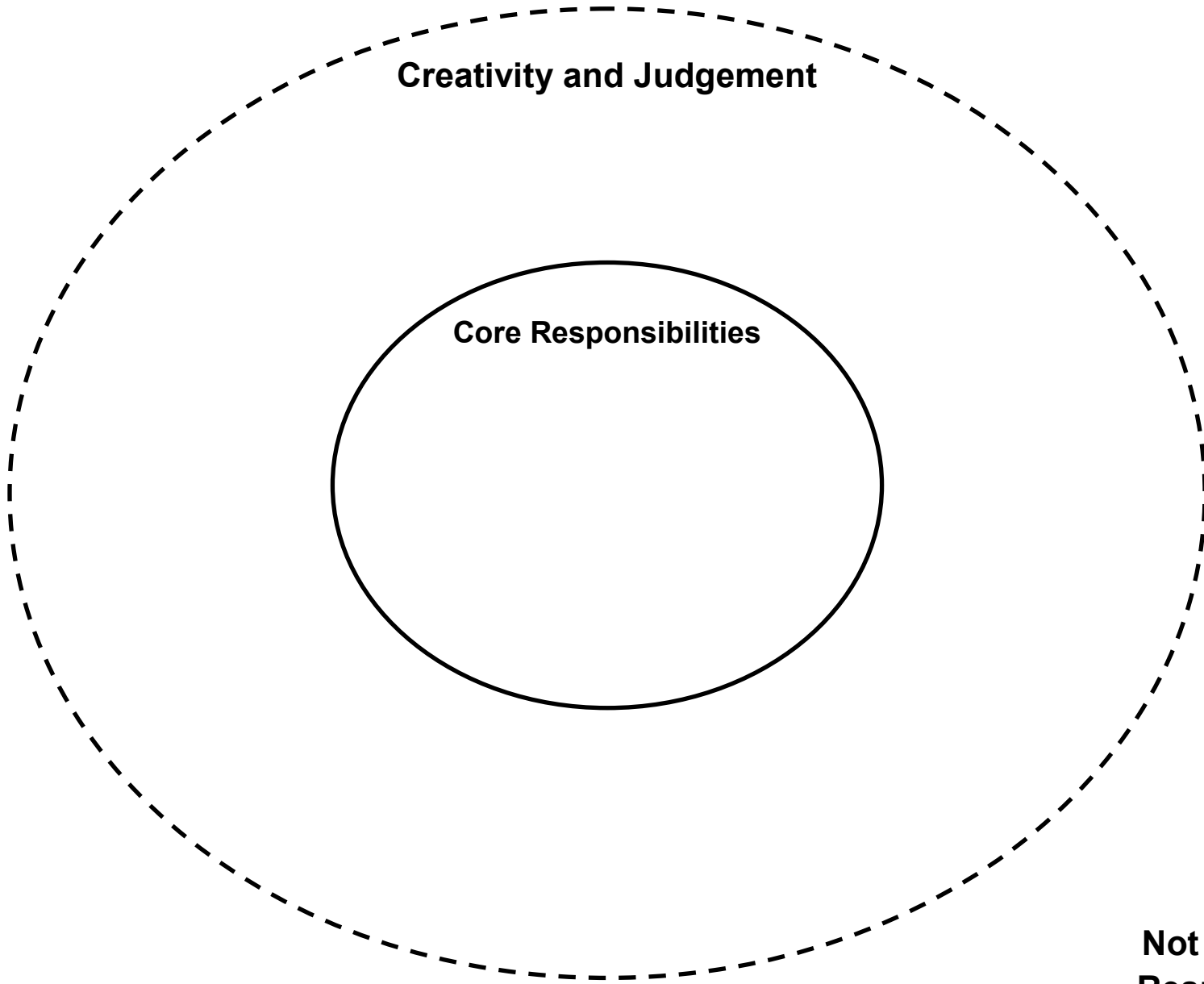
Focus Issue: _____

What did you try?	What did you learn?	What are you pleased about?	What are you concerned about?
Given your learning, what will you do next?			

Learning Log

Date	What did the person do? (What, where, when, how long, etc.)	Who was there? (Names of staff, friends, others, etc.)	What did you learn about what worked well? What did the person like about the activity? What needs to stay the same?	What did you learn about what didn't work well? What did the person not like about the activity? What needs to change?

Donut



Creativity and Judgement

Core Responsibilities

**Not our Usual
Responsibility**

Matching

Supports Needed	Skills Required
Present Personality Characteristics	Absent Personality Characteristics
Shared Interests (Nice to have)	